

APPLICATION

to serve as a director of
THE VITANOVA FOUNDATION

INSTRUCTIONS: Please print and complete this form, and return it to The Vitanova Foundation

- Via post, to 6299 Rutherford Road, Vaughan, Ontario L4H 4X6, Attention: Executive Director
- Via facsimile, to 905 850 3835, Attention: Executive Director
- Via scanned email attachment, to info@vitanova.ca

OR, if you prefer to submit your application electronically, complete the form on-line and follow instructions at the bottom of the application.

First name: *[print or type all information requested]* _____ Last name: _____

Postal address: _____

Telephone numbers: Business: _____ Home: _____ Cell: _____

E-mail address: _____

Being a member of Vitanova's board of directors means:

- You understand the work of The Vitanova Foundation, including its mission, vision and values; (To review our mission, vision, values and objectives, visit our website: <http://vitanova.ca/our-approach/>)
- You accept to support that work, by exercising jointly, with the other members of the board, the governance and oversight of The Vitanova Foundation;
- You will voice your opinions at meetings of the board, and regardless of your views accept and support the decisions made by the board.

As a member of the board of Vitanova, you will:

- Have full voting rights;
- Be a member of the corporation;
- Receive information about Vitanova in accordance with its by-laws and board-related policies, and treat all such information as confidential;
- Work with others in the community through stakeholder engagement activities; and
- Demonstrate your support of the work of The Vitanova Foundation and its staff.

Personal Commitment:

- The board meets eight times a year (Sep, Oct, Nov, Jan, Feb, Mar, Apr, May), generally from 2 to 2 ½ hours, on the fourth Wednesdays of those months; during the pandemic, all meetings are virtual.
- There are only two statutory board committees. The Quality & Risk Committee meets a minimum of three times a year, the Executive Committee only very rarely;
- Board working (or "ad hoc") groups are struck as the need arises, are generally of short duration, and often gather prior to board meetings (that is, earlier in the same evening)
- A board retreat takes place at least once a year, for 3 to 4 hours;
- The annual general meeting (AGM) of the members is late in June, preceded by a meeting of the outgoing board just before the AGM and followed by a meeting of the new board immediately after the AGM. Total time: 1 – 2 hours.

1. Please indicate why you are interested in serving as a director of The Vitanova Foundation

2. Please indicate what skills and experience you would bring to the board of Vitanova

In the spaces provided, indicate the extent of your skills and experience in each of the following areas, based on these values: 3 = extensive skills and/or experience in the area, 2 = fairly good, 1= only just some, 0 = none at all

_____ Board Governance	_____ Government Relations	_____ Ethical Practice
_____ Public Affairs/Administration	_____ Political Service	_____ Legal Knowledge
_____ Accounting	_____ Human Resources	_____ Labour Relations
_____ Strategic Planning	_____ Risk Management	_____ Clinical Services
_____ Information Technology	_____ Health Care Administration	_____ Social Services
_____ Health Care Delivery	_____ Finance/Business Managemt.	_____ Health Education/Promotion
_____ Quality/Performance Managemt.	_____ Patient Advocacy	_____ Local Community
_____ Construction/Project Managemt.	_____ Other (specify: _____)	

3. Indicate any not-for-profit board and/or committee experience you have had and for how long:

4. Provide two (2) references (with contact information: telephone number or e-mail address) who can speak to your not-for-profit board or committee experience.

a. _____

b. _____

5. Vitanova seeks board members who reflect the diversity of the community it serves. To that end, please tell us about the diversities you embody, selected from among the following dimensions. Responses are entirely voluntary; you may furnish information on all, some, or none of the dimensions whatsoever.

_____ Age	_____ Sex	_____ Disability	_____ Sexual orientation	_____ Religion
_____ Nationality	_____ Ethnicity	_____ Cultural community	_____ Geographic origin	

I AM INTERESTED IN FURTHERING VITANOVA'S MISSION, VISION AND VALUES and can commit to the time required.

CANDIDATE'S SIGNATURE _____ DATE: _____

*If you are submitting a completed form on-line, press **SUBMIT***